

# SOPHIE SPIRRISON



+1(309)253-2114



SOPHIESPIRRISON@GMAIL.COM



6016 W SUNFLOWER DR PEORIA, IL 61607



WWW.LINKEDIN.COM/IN/SOPHIESPIRRISON

## EDUCATION

### BRADLEY UNIVERSITY

BACHELOR OF SCIENCE '20 - '25

Social Media Marketing Major

### LIMESTONE COMMUNITY HIGH SCHOOL

HIGH SCHOOL DIPLOMA '16 - '20

## CERTIFICATIONS

### HOOTSUITE ACADEMY

HOOTSUITE PLATFORM '24 - '26

SOCIAL MEDIA MARKETING '24 - '26

### AMERICAN RED CROSS

LIFEGUARDING INSTRUCTOR '21 - '25

### HOOTSUITE ACADEMY

SOCIAL MEDIA '24

SOCIAL MEDIA MARKETING II '24

## SKILLS

CONTENT CREATION

CREATIVITY

COMMUNICATION

MANAGEMENT

ORGANIZATION

ATTENTION TO DETAIL

## WORK EXPERIENCE

### BARTONVILLE PARKS

INTERN '24 - PRESENT

Create engaging social media content to promote park activities and community events. Design pavilion rental signs to provide clear information for visitors. Manage the distribution of clubhouse rental codes, ensuring timely and accurate communication with renters.

### BRADLEY UNIVERSITY

STUDENT INTERN '23 - PRESENT

Supervise the Braves Club for women's basketball and volleyball. Manage 50/50 raffle sales for men's basketball games, coordinating volunteers and handling cash transactions. Support the Athletic Department and Development staff in various tasks.

### PAR-A-DICE HOTEL & CASINO

BANQUET BARTENDER '23 - PRESENT

Provide excellent customer service in a fast-paced, high-volume environment during large-scale events. Prepare and serve beverages, ensuring compliance with all safety and legal regulations. Collaborate with banquet staff during event setup to guarantee seamless operations. Managed bar inventory, accurately tracking supplies and minimizing waste. Handle cash and credit transactions efficiently and accurately, ensuring balanced accounts.

### SHORE ACRES POOL

AQUATICS MANAGER '21 - '24

Supervised a team of lifeguards to ensure a safe and enjoyable environment for patrons. Developed and implemented safety protocols, ensuring compliance with American Red Cross regulations. Managed daily pool operations. Resolved customer issues and concerns, ensuring high levels of satisfaction.